

SHORT NOTICE INVITING QUOTATION

Date: 19-12-2013

Sealed quotations are hereby invited by the undersigned, from the reputed and experienced firm, for supply and fitting/fixing of furniture for our Haflong, Baithalangso, Dokmoka, Uttar Borbil, Diphu, Diphu Bazar, Dillaji, Langhin, Bakalia, Harangajao and Khatkhati Branch. The details of the works are as per Annexure I & II enclosed herewith.

2. The last date for submission of the quotation is 1.00 PM of 26/12/2013 and will be opened at 2.00 PM on the same day i.e. 26/12/2013 at Bank's Head Office premises. If the Bank remains closed on that day for any unavoidable circumstances, last date for submission of quotations and opening of the same will be taken place on the next working day.

3. The Bank reserve the right to reject / cancel any or all quotations/offers without assigning any reason thereof.

CHAIRMAN
LangpiDehangiRural Bank
Head Office; Diphu

Particulars of items.

Sl.No	Item	Materials & Specifications	Size	Rate
1	Cash Counter	Quality ply board of reputed brand and should of best quality Anti-insecticide one and glass fitting on aluminum frame, front side with 12mm glass with itching lines and 3 sides with 6 mm plain glass, Surface with quality mat finished Sun mica	6'x6.5'x5'	
2	BM table	Made of quality ply board of reputed brand and should of best quality Anti-insecticide one and mat finished sun mica fitted	6'x2.5'x2.5'	
3	Officers table	Made of quality ply board of reputed brand and should of best quality Anti-insecticide one and mat finished sun mica fitted	6'x2.5'x2.5'	
4	Managers Chamber	Aluminum reflected glass with quality wood and commercial ply board and should of best quality Anti-insecticide one	10'x8.6'x10'	
5	Fitting and fixing charge	Complete fitting and fixing of furniture at the branch premises		

C H A I R M A N
Langpi Dehangi Rural Bank
Head Office: Diphu

Particulars of items.

Sl.No	Item	Materials & Specifications	Size	Rate
1	Cash Counter	Providing and fixing in position of cash counter, made of 18" thick commercial ply/ MDF board with key board drawer , 3 drawer unit, cupboard and all necessary arrangements for keeping monitor, UPS/CPU ,printer and note counting machine. All the horizontal surfaces shall be provided with 1.00 mm thick laminate/sun mica of reputed brand. The front side shall be provided with 12mm thick glass with itching lines and Bank logo and three sides with clean floated glass of 6mm thick. The key board drawer shall be provided with telescopic rail of Earl Behari/ Fly rail make. The internal surface shall be painted with 2 or more coats of synthetic paint of approved color and make over of a coat of primer. The exposed edges shall be covered with laminates/ teak wood leaping/molded beading. All the timber surfaces shall be finished with 2 or more coats of French varnish/polish/paint with a coat of primer. The drawer / cupboard shall be fitted with best quality knobs/handles and self locking arrangement of M/s Godrej or equivalent make. Wooden foot rest of 6" wide and 1" thick shall be provided all along at a hight of 4" from the ground level. The rate is to include all necessary charges of labour, transportation etc.	6.5'x6.'x5'	
2	BM Table	Providing and supplying of Officer's table made of 18mm thick commercial block board/MDF board of reputed make and shade with side unit, 3 nos. drawers, key board drawer and 1 no. cupboard with necessary arrangements for keeping monitor, CPU/UPS and printer. The key board shall be fitted with telescopic rail of Earl Behari/ Fly Wheel make. All exposed surfaces shall be covered with lamination 1.0 mm thick for all horizontal and vertical surfaces. Of approved make. Internal surfaces shall be painted with synthetic enamel paints. Wooden foot rest of 6" wide and 1" thick shall be provided all along at a hight of 4" above the ground level. Rate shall include the provision of locks/handles of M/s Godrej make or equivalent, placing/fixing at site, transportation etc.	6'x3' x2.5'	
3	Officers Table	-do-	6'x2.5'x2.5'	

C H A I R M A N
Langpi Dehangi Rural Bank
Head Office; Diphu